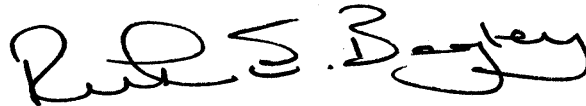


Date of issue: 14<sup>th</sup> January, 2011

<b>MEETING</b>	<b>AUDIT COMMITTEE</b> (Councillors Kwatra (Chair), Chohan, Dhillon, Haines, Small and Walsh)
<b>DATE AND TIME:</b>	TUESDAY, 25TH JANUARY, 2011 AT 6.30 PM
<b>VENUE:</b>	COMMITTEE ROOM 2, TOWN HALL, BATH ROAD, SLOUGH
<b>DEMOCRATIC SERVICES OFFICER:</b> (for all enquiries)	CATHERINE MEEK 01753 875011

NOTICE OF MEETING

You are requested to attend the above Meeting at the time and date indicated to deal with the business set out in the following agenda.



**RUTH BAGLEY**  
Chief Executive

AGENDA

PART 1

<u>AGENDA</u> <u>ITEM</u>	<u>REPORT TITLE</u>	<u>PAGE</u>	<u>WARD</u>
	Apologies for absence.		
1.	Declarations of Interest		

<u>AGENDA ITEM</u>	<u>REPORT TITLE</u>	<u>PAGE</u>	<u>WARD</u>
2.	Minutes of the last meeting held on 25th November 2010	1 - 4	
3.	Annual Audit Letter 2009/2010	5 - 24	
4.	Certification of Claims and Returns 2009/2010	25 - 36	
5.	Annual Audit Plan 2010/2011	37 - 66	
6.	Members Attendance Record	67 - 68	
7.	Date of the next meeting - 7 March 2011		

Press and Public

You are welcome to attend this meeting which is open to the press and public, as an observer. You will however be asked to leave before the Committee considers any items in the Part II agenda. Special facilities may be made available for disabled or non-English speaking persons. Please contact the Democratic Services Officer shown above for further details.